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**Published by**

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***Editorial***

Caritas Development Institute already shifted CDI Newsletter style from print version to online version from now on. At the initial stage we will publish the CDI Newsletter on a Monthly basis and disseminate it to our subscribers. We hope this major shift will not affect the interest of our subscribers but rather encourage them to quicken the enriching information and smart arena. We also expect our Caritas readers, partners and well-wishers to cooperate with us in this development issues.

CDI 8 Members team visited Caritas Sylhet Regional Office project area as a part of regular learning field visit during this period . the objective of the learning filed visit is to explore the project area and its effectiveness. The Team learnt a lot from the learning exposure. There was also training follow-up program with the past training participants. It helps the training facilitator for assessment of their own gaps and improvement areas.

CDI Faculty conducted a total of 3 trainings for 99 Caritas Staff and Development partners out of which 85 were women and 14 men participants within May 2024. The main training headings are; ‘Report Writing and Analytical Skill Development’ and ‘Career Development, Selection and Youth Leadership (Batch 1 and 2).

The short-term impact of the training is that the participants are in a decisive stage for their own career development and free choice for future life. The participants also perform better and play effective and positive roles in respective projects and organization. The knowledge and attitude of the participants is enhanced to perform their own responsibilities.

During the period CDI signed an agreement for conducting Baseline Surveys with GIZ on a project titled “Socio-Economic Support for Host and Displaced Communities in Cox’s Bazar (GIZ-SHADE).

We would like to thank all the contributors of the CDI Newsletter for their supportive hands. We also give thanks to the Editorial Board of CDI Newsletter for their hard working.

### *Learning Field Visit- 2024 Caritas Sylhet Region*

CDI conduct the learning field visit twice in a year in various regional offices of Caritas. In this year the first phase learning field visit conducted in Caritas Sylhet Regional Office from 17 to 20 May, 2024. A total 8 Faculty Members along with support staff have participated in this learning visit. The objective of learning visit was to earn practical knowledge on Caritas development projects that's are implementing by Caritas Sylhet Region. Identify the gap and challenges to implement training and to assess training effectiveness in field and collect the need of new trainings and research for projects, staff and partners. The visit have been conducted in Sayestagonj, Jualbhanga Tea Garden, Nulua and Kalachora Tea Garden, Madhobkundo and ELSRP project in Jamalgonj Team Members visited the disable community in Sayestagonj. In Nulua Tea Garden, they visited the farmer activities and medical support to unprivileged community of tea garden through a dispensary and observed a Credit Union meeting of Credit Union Members. The Faculty Members visited the Sokkomota and ELSRP activities in Sreemongal and Jamalgonj and also conducted a meeting with Caritas staff members of Sylhet Regional office.



During visit it is visible that Caritas Sylhet region is very caring to disable community. A total 21 children are getting support from project in Sayestagonj. By getting the polly chikithsok training from Caritas, Sajal Kormoker is providing a better services to the tea garden community. He is working in own dispensary and keeping necessary medicine for immediate support to community people. Farmer and a member of Sokkomota project, Sontosh Kumar is involved in moving van vegetable business. The village community people bought vegetable

from his van. Sontosh is not only earning money by selling vegetable but he also full filling the need of nutrition of villagers. The credit union member of Nulua Tea Garden are improving their lives through credit union service and its product. They are saving money and improving their daily lives. Tea garden community people are financially developing due to credit union support. The high school teacher, midwife and business man and service holder of the village are involved in credit union and its managing committee is organized and their dynamic activities changing

community life. The ELSRP project area is in Jamalgonj, Sunamgonj. It's a very remote area where there Caritas staffs are providing development support continually. Community people are hard core poor and suffer. The government service is not reaching to them. Community people are suffering due to lack of education, safe drinking water, nutrition and sanitary toilets. Through ELSRP Caritas Sylhet Region providing health and nutrition support, helping them for family livestock. Developing climate resilience agriculture support and awareness for homestead garden etc. Approximately 4000 community people are getting support from ELSRP project.

Learning field visit provide a good reflection on training and also provide practical experience for CDI Faculty Members. CDI staff can gain practical knowledge and skill from the development field. Field visit learning is a good example for training. The learning field visit make a bridge between staff of CDI and field. CDI Faculty Members can use field visit learning to develop schedule and module of training course, Handouts writing and field information can help to write quality project proposal for CDI and it also can introduce new training course for development staff. Learning field visit is an effective way to develop practical skill and knowledge of CDI Faculty Members.

### ***Report Writing and Analytical Skill Development training held at Caritas Development Institute***

A three days training course on Report Writing and Analytical Skill Development was held at CDI from 06-08 May,



2024. A total of 26 participants (male: 14, female: 12) participated from staff of World Concern Bangladesh. The training was inaugurated through the speech of Mr. Theophil Nokrek, Director, CDI and Juliet Gomes, Human Resources Coordinator through the speech in inauguration session. The course of the training coordinated and facilitated by Md. Shafiqul Islam, Senior Faculty Member, CDI. Sukti Kona Sangma, Coordinator Training, Mr. Chayon H. Rebeiro, Coordinator Training (marketing), Khurshidha Akhtar Jahan, Senior Faculty Member, Samiron Orpa Kuzur, Senior Faculty Member, CDI and Sumon Corraya, Program Officer, (communication), Caritas Bangladesh was facilitated the training sessions. The sessions of the training course

were held through different participatory methods i.e. multimedia presentation, case study, role play, group discussion, brain storming, question & answer, group and individual exercise etc. At the end of the training course the participants expressed their feeling that they would be able to write different organizational report more effectively and innovatively. Mr. Theophil Nokrek, Director, CDI and Juliet Gomes, Human Resources Coordinator in their concluding speech urged the participants to utilize and practice the learning of the course in their professional life. This was followed by distribution of certificates to participants for their successful participation in the course.



### *Training on Career Development, Selection and Youth Leadership ( Batch -1)*

Dhaka Arch Diocesan Youth Commission organized Post SSC course where CDI conducted one day training on Career Development, Selection and Youth Leadership on May 07, 2024 at Dum Antinio Pastoral Center, at Nagori for SSC appeared students. The training was facilitated by Chayon Hubert Rebeiro, Coordinator-Training (Marketing) Caritas Development Institute (CDI), Fr. Sujon Rozario and Fr. Patrick Gomes Parish Priest kawachala and BOT Member of CDI. A total of 36 girls participated in the training at the said Pastoral center. Participants got introduced to the Concept of Career, Development and selection, formation of personality, How to make friendship and love each other, Youth Leadership and shown some awareness video clips and each of the steps in the training presented one by one through group work, power point presentation and plenary discussion by the facilitators. Moreover, participants got a chance to discuss in-depth and immerse it in their real situation by sharing their experiences and asking questions and answers. The participants expressed gratitude through their oral evaluation to CDI for such wonderful training which will help them to build up their future life.



### *Training on Career Development, Selection and Youth Leadership ( Batch -2)*

Dhaka Arch Diocesan Youth Commission organized Post SSC course where CDI conducted one day training on Career Development, Selection and Youth Leadership on May 07, 2024 at Dum Antinio Pastoral Center, at Nagori for SSC appeared students. The training was facilitated by Chayon Hubert Rebeiro, Coordinator-Training (Marketing) Caritas Development Institute (CDI), Fr. Sujon Rozario, and Fr. Patrick Gomes Parish Priest kawachala and BOT Member of CDI. A total of 37 girls participated in the training at the said Pastoral center. The main topics were discussed: Concept of Career Development, selection, formation of personality, How to make friendship and love each other, Youth leadership and shown some awareness video clips and each of the steps in the training presented one by one through, group discussion, power point presentation and plenary discussion by the facilitators. Moreover, participants got chance to discuss in-depth and immerse it in their real situation by sharing their experiences and asking questions and answers. The participants expressed gratitude through their oral evaluation to CDI for such an important training which will help them to take decision in selection their career and build up their future life.

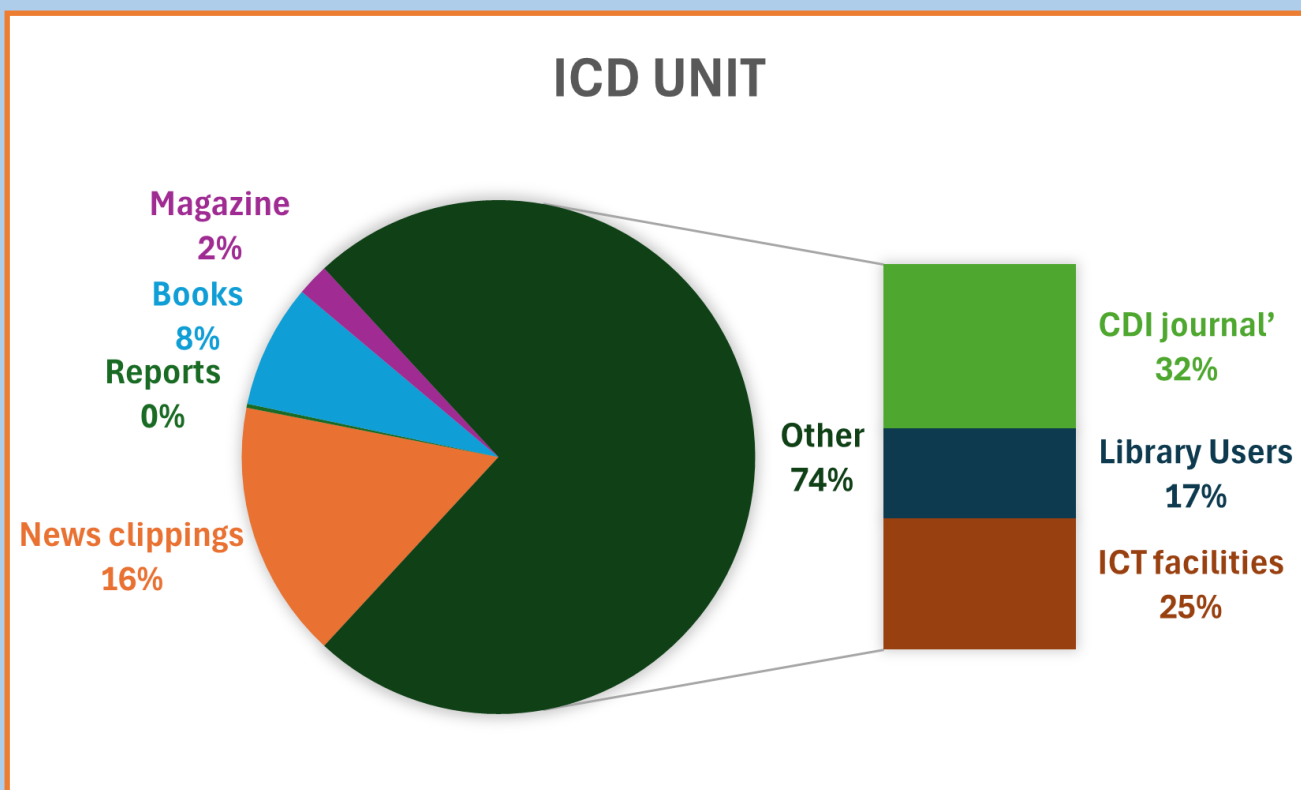


### *Signing of agreement for research between GIZ and CDI*

CDI Research unit has submitted a technical and financial proposal in favour of an Expression of Interest (EOI) of Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH by following the Baseline Survey Terms of Reference (TOR) for the project titled “Socio-Economic Support for Host and Displaced Communities in Cox's Bazar (GIZ-SHADE)”. CDI has been selected to conduct this baseline survey through a competitive evaluation process of GIZ including a feedback and interview event on May 21, 2024. Subsequently, an agreement was signed between GIZ and CDI on May 23, 2024, based on an assessment of CDI researchers’ academic knowledge, experience and capability to conduct the baseline survey. Mr. Alexander Belz, Head of Programme (AV), on behalf of GIZ Bangladesh and Mr. Theophil Nokrek, Director, CDI has signed in the Contract (Contract no.: Casual SC- 007-05 -2024). The research unit is preparing to develop an inception report and tools for conducting the Baseline survey, which will be administered in June 2024.

### *Information and Documentation May 2024*

CDI Information and Documentation unit has enriched its collection by 129 news clippings, 02 reports, 62 Books, 16 Magazine. 250 copies ‘CDI journal’ ‘Unnayan Samikkhan’ issue-35 were published and disseminated among Caritas offices, Churches, Educational Institute, University, Writers, BoT members and partners organizations during the tenure. And collecting articles for next issue-36 CDI journal ‘Unnayan Samikkhan’. A total of 80 book has been transected among Caritas and CDI staff and training participants. There were 60 computer lab users and 106 Wi-Fi users approximately. About 137 people availed the library directly and indirectly 200 persons received the IT facilities of CDI. (e.g.: Lab, E-mail, Wi-Fi, reference service, newspaper, magazine, news clipping, reading room service, etc.



**CDI TRAININGS :-**

Training is the one of the key area of CDI. CDI plays vital roles institutions and capacity building of Caritas and its development partners. CDI has long experience in designing and conducting training courses. CDI offers broad range of training courses. There are as under:

**Man-Woman Relationship (Gender)**

- Man-Woman Relationship and Development
- Men Women Relationship Analysis Frameworks
- Mainstreaming Man-Woman Relationship in Climate Change and Adaptation
- Facilitation and Man-Woman Relationship in Disaster Risk Reduction Activities

**Health and Sanitation**

- Reproductive Health and Rights
- Reproductive Health and life Skill
- Child Nutrition
- Water, Sanitation and Hygiene (WASH)

**Leadership and Management**

- Development Leadership | \* Leadership and Management
- Adivasi Leadership | \* Youth Leadership
- Woman Leadership | \* Community Leadership and management
- Effective Managerial Skill Development | \* Team Building
- Effective managerial Skill development
- Planning and management | \* Development Management
- Financial management
- Co-operative Credit Union management
- Office management | \* Personnel Management
- Stress management | \* Conflict management/peace building
- Grievance Management | \* Community Based Organization Management

**Community and Social Development Related Training**

- Social Analysis and Development
- Community Driven Development (CDD)
- Asset Based Community Development (ABCD)
- People Led Development (PLD)
- Integrating a Value Chain perspective in rural Development
- Market Assessment
- Entrepreneurship Development
- Local Resource Mobilization
- Organizational Development
- Facilitation to people's organization
- Livelihood Promotion and Food Security

**Right Based Approaches and Good Governance**

- Advocacy, Lobbying and Networking
- Good Governance | \* Human Rights, Justice and Peace
- Prevention of Human Trafficking
- Child Protection and Development

**Education and Formation**

- Orientation on Caritas and Development | \* Value Education
- Early Childhood and Development Training (ECD)
- Training of Trainers (TOT) | \* Training Need Assessment
- Facilitation Skill Development | \* Basic Computer Skills
- Counselling

**Ecological Conservation and Development**

- Climate Change Adaptation and Mitigation
- Disaster management/Risk Reduction
- Facilitation Skill Development of Disaster Emergency Initiative

**Long Course:** Diploma Course on Social Analysis and Development: CDI Offers a three months long Diploma Course on Social Analysis and Development. The Course aims to gain a deeper understanding about social and development issues in the local, national and global context. It also aims to responds effectively to the need of the community people driven by faith-based teaching.

**Admission Procedure:** Training participants are required to be nominated by their respective organizations/sponsors. Request for training has to submit at least one month prior to the course commences.

**CDI also offers tailor made training based on the organization requirement.**

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**CDI RESEARCH**

Research Unit is an important domain of CDI. Its area of specialization is conducting different socio-economic research, empirical research, exploratory research, ethnographic research and participatory action research for Caritas Bangladesh, partner organizations, and other non-government organizations at national and international level. CDI has an experienced pool of researchers who have substantial specialization in the field of poverty alleviation and economic development, climate change, socio cultural development, land rights, Disaster Management, WASH, Education, Gender issues, environment and natural resource management issues. The experienced researchers of CDI also provide consultancy services for partner organizations at home and abroad. CDI research explores innovative thoughts and develops knowledge and helps to apply it as well in different development areas. CDI Research Unit conducts research in the areas of:

- Socio-Economic Study
- Baseline and Endline Study
- Impact Assessment / Project Evaluation
- Need Assessment
- Project Feasibility Study and
- Social Action Research

Usually CDI initiate Research Projects as per the need of Caritas projects. However, CDI is open to other development organizations. CDI has a skilled pool of Researchers who have substantial Specialization in the field of development research in country and abroad.

**FOR CONTACT:**  
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